



**UNITED REPUBLIC OF TANZANIA
MINISTRY OF EDUCATION, SCIENCE AND
TECHNOLOGY
SOKOINE UNIVERSITY OF AGRICULTURE
OFFICE OF THE DEPUTY VICE-CHANCELLOR
(PLANNING FINANCE AND ADMINISTRATION)**



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**SUA STAFF TUITION FEE WAIVER FOR UNDERGRADUATE/POSTGRADUATE
STUDIES**

*(This form applies for SUA staff and their family member wishing to pursue
studies at SUA or MOCU)*

To: The Director of Finance
SUA/MOCU
MOROGORO/MOSHI.

A: SUA STAFF MUST FILL IN THIS PART

Name:.....

Faculty:.....

Designation:.....

Relationship with the prospective student: Self/Spouse/Daughter/Son

Signature..... Date:.....

THIS PART MUST BE FILLED IN BY THE STUDENT

Name:

Address:

Sex:.....

Proposed Degree Course:.....

Signature..... Date:.....

B: TO BE COMPLETED BY DEAN/DIRECTOR/HEAD OF ADMINISTRATIVE DEPARTMENT

Comment(s) by the Dean/Director/Head of Administrative Department.....

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.....

Signature..... Date:.....

C: VERIFICATION BY DEPUTY VICE-CHANCELLOR (PLANNING, FINANCE & ADMINISTRATION)

Comment (s) by the Deputy Vice-Chancellor (Planning, Finance & Administration)

.....

Signature..... Date:.....

D: TO BE COMPLETED BY THE DIRECTOR OF FINANCE

I recommend that the Applicant be allowed a **FEE WAIVER** and that he/she should pay the sum of

Tshs.....

Signature..... Date:.....

E: VICE-CHANCELLOR

I approve/disapprove granting of waiver

Signature..... Date:.....

*NB: For SUA - based programmes, sections C, D & E must be filled by DVC (PFA), Director of Finance and VC, respectively.
For MOCU – based programmes, sections C, D & E must be filled by DVC (PFA), Director of Finance and VC respectively.*