

UNITED REPUBLIC OF TANZANIA MINISTRY OF EDUCATION, SCIENCE AND TECHNOLOGY

SOKOINE UNIVERSITY OF AGRICULTURE OFFICE OF THE DEPUTY VICE-CHANCELLOR (PLANNING FINANCE AND ADMINISTRATION)

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SUA STAFF TUITION FEE WAIVER FOR UNDERGRADUATE/POSTGRADUATE STUDIES

(This form applies for SUA staff and their family member wishing to pursue studies at SUA or MOCU)

To: The Director of Finance SUA/MOCU MOROGORO/MOSHI.

A: SUA STAFF MUST FILL IN THIS PART

Signature.....

Name: Faculty: Designation: Relationship with the prospective student: Self/Spouse/Daughter/Son Signature. Date: THIS PART MUST BE FILLED IN BY THE STUDENT Name: Address: Sex: Proposed Degree Course:			
Designation: Relationship with the prospective student: Self/Spouse/Daughter/Son Date: THIS PART MUST BE FILLED IN BY THE STUDENT Name: Address: Sex:	Name:		
Relationship with the prospective student: Self/Spouse/Daughter/Son Signature	Faculty:		
Signature	Designation:		
THIS PART MUST BE FILLED IN BY THE STUDENT Name: Address: Sex:	Relationship with the prospective student:	Self/Spouse/Daughter/Son	
Name: Address: Sex:	Signature	Date:	
Address:	THIS PART MUST BE FILLED IN BY THE STUDENT		
Sex:	Name:		
	Address:		
Proposed Degree Course:	Sex:		

Date:....

B: TO BE COMPLETED BY DEAN/DIRECTOR/HEAD OF ADMINISTRATIVE **DEPARTMENT** Comment(s) by the Dean/Director/Head of Administrative Department..... Signature..... Date:..... C: VERIFICATION BY DEPUTY VICE-CHANCELLOR (PLANNING, FINANCE & ADMINISTRATION) Comment (s) by the Deputy Vice-Chancellor (Planning, Finance & Administration) Signature..... Date:.... D: TO BE COMPLETED BY THE DIRECTOR OF FINANCE I recommend that the Applicant be allowed a FEE WAIVER and that he/she should pay the sum of Tshs..... Signature...... Date: E: VICE-CHANCELLOR

I approve/disapprove granting of waiver

Signature.....

Date:....

NB: For SUA - based programmes, sections C, D & E must be filled by DVC (PFA), Director of Finance and VC, respectively.

For MOCU – based programmes, sections C, D & E must be filled by DVC (PFA), Director of Finance and VC respectively.